

Industrial Designs Checklist

We require the following from you on filing a design application:	CHECKLIST
• The name of the Applicant;	
• The address of the Applicant;	
• The name and address of the Author;	
• A description of the particular article or set of articles to which your design applies;	
• 6 identical representations of your design;	
• The international classification to which the registration is sought (we will advise you further on this);	
• The application registration no. of relevant earlier designs (if you are seeking to associate your current design with any of your earlier designs);	
• Whether you will be claiming convention priority (we can advise you further on this);	
• Prescribed fee.	

Forms we require from you before filing:

- A statement justifying the Applicant's right to the design (if the Applicant is not the Author)
- Form ID 10 – Authorisation of Agent form. (Please ensure the form is executed by an authorised personnel at your company where indicated)

Note:

- *The above form is attached with this document for your convenience. We will attend to and complete the other forms for your execution after receipt of instructions.*

Within 3 months from the application date, please forward to us:

- The relevant certified true copy of the priority document (if convention priority is claimed.)

Claim to priority of Convention Application

A person who has filed an application to register a design in Malaysia, has a right to claim priority of the Malaysian application for the same design, for some or all of the goods and services, for six months from the filing date of the Malaysian application; and vice versa.

ID FORM 10
MINISTRY OF DOMESTIC TRADE
AND CONSUMER AFFAIRS, MALAYSIA

Industrial Designs Act 1996
Industrial Designs Regulations 1999
(Section 14 or 45 and Regulations 32 and 40)

INTELLECTUAL PROPERTY DIVISION,
Industrial Designs Registration Office

Appointment or Change Of Agent And Change of Address for Service

(See the notes on the back of this Form)

1. Application or registration number(s) :
[See note (d)]

2. Full name and address of the / each
applicant/owner :

3. Full name and address of present agent
(if applicable) :

4. Agent's registration number
(if applicable)

5. Name and address of new agent :
CHUAH JERN ERN / NG MAE LIN
ADVANZ FIDELIS Sdn. Bhd.
Suite 609, Block D Phileo Damansara 1,
No. 9, Jalan 16/11,
46350 Petaling Jaya,
Selangor Darul Ehsan, Malaysia

6. Registration number of new agent : ERP/00/0077 // ERP/03/0132

7. Declaration : We request that all communication concerning the
above application or registration shall be sent to the
address specified in Column 5, which is the address
for service.

Signature(s)

Date

Name:

Designation:

8. Name and telephone number of person
to contact in Malaysia : CHUAH JERN ERN / NG MAE LIN
(03) 7957-7168 / 7957-1472

Notes :

- (a) If you need help to fill in this Form or you have any questions, please contact the Industrial Designs Registration Office at 603-22742100.
- (b) State your details in the column provided in capital letters using black ink or you may type them.
- (c) You may use this Form for more than one industrial design if the same authorisation has been given. In this situation, if the column provided is insufficient, please use a separate sheet of paper and attach it to this Form.
- (d) This Form must be completed when you appoint an agent for the first time or appoint a new agent in substitution for another or change of agent and address for service. Where the agent replaces another, two copies of this Form shall be filled. The Office will send a copy to the former agent. If an application for registration of an industrial design has not been filed yet, leave Column 1 blank.