

Patents Checklist

<i>We require the following from you for filing a patent application:</i>	<i>Checklist</i>
• Name of the Applicant;	
• Address of the Applicant;	
• Name and address of the Inventor;	
• Address of the Inventor;	
• Relationship between the inventor and applicant;	
• The specification, claims and drawings of the patent;	
• Whether you will be claiming convention priority (we can advise you further on this);	
• Prescribed fee.	

Forms we require from you before filing:

- A statement justifying the applicant's right to the patent (if the applicant is not the Inventor)
- Patents Form No. 17 – Authorisation of Agent form (Please ensure it is executed by an authorised personnel at your company where indicated)

Note:

The above forms are attached with this document for your convenience. We will attend to and complete the other forms for your execution after receipt of instructions.

Within 2 years from filing date we must lodge the following form, otherwise the application lapses. We will advise you further on this.

- Patents Form No. 5 – request for substantive examination of the patent application.

Claim to priority of Convention Application

A person who has filed a patent application in Malaysia, has a right to claim priority of the Malaysian application for the same patent, for some or all of the claims, descriptions and drawings, for one year from the filing date of the Malaysian application; and vice versa.

**PATENT REGULATION 1986
[REGULATION 10(2)]**

**STATEMENT JUSTIFYING THE APPLICANT'S RIGHT TO THE
PATENT/CERTIFICATE**

- I. Agent's file reference:
- II. Title of Invention:

- III. Applicant:

- IV. Application No.:
(If known)

- V. I/We believe that the inventor(s)/innovator(s) of the above-mentioned application is/are as follows:

NAMES

ADDRESS

- VI. Statement justifying the applicants right to the patent/certificate:

Signature:

Date:

Name:

Designation:

Patents Form No. 17 Patents Act 1983 APPOINTMENT OR CHANGE OF PATENT (Regulations 45B (2) and 45(3)) To : The Register of Patents Patent Registration Office Kuala Lumpur Malaysia	For Official Use Application No : Filing Date : Request received on : Date of mailing :
Please submit this Form in duplicate together with the prescribed fee.	Applicant's or Agent's file reference:

* I/We the undersigned,

Name :
 Address :

appoint

Name :

Address : c/o **ADVANZ FIDELIS** Sdn. Bhd.
PATENTS TRADEMARKS COPYRIGHT INDUSTRIAL DESIGNS
 Suite 609, Block D, Phileo Damansara 1
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 Selangor Darul Ehsan, MALAYSIA

Telephone Number
(03) 7957 1472/ (03) 7957 7168

Fax Number
(03) 7958 5030/ (03) 7955 3425

IV. to act as *my/our agent in connection with the following matter (s):

ratify all acts done by the agent on *my/our behalf in connection with *that/those matter(s), and request that all notices, requisitions and communications relating thereto be sent to the agent at the abovementioned said address.

Any previous appointment in respect of the same matter (s) is revoked.

 **SIGNATURE
 Name:
 Designation:

 DATE